

THE MEETING PLACE (BOOKHAM)

Registered company No. 7817471 and Registered Charity number 1192001



Fair Trade & Green Housekeeping Policy

Version No	Date	Details of changes included in update	Amendments by name and role
Original	April 2022	Version numbering commenced. The Trustees of The Meeting Place (TMP) approved this Policy in April 2022.	
V 1	April 2025	Reviewed, no changes required, approved by Board	MH

The Meeting Place will strive for environmental and Fairtrade excellence in all aspects of the management of the organisation.

Responsibility for ensuring that environmental and Fairtrade considerations are taken into account rests with the Board of Trustees, but the day to day responsibility for implementing and monitoring the policy rests with each team's leaders.

FAIR TRADE

Fair trade products offer better prices, decent working conditions, local sustainability and fair terms of trade to the producers from across the world that grow, make and produce the products we all enjoy. For more information, see the Fairtrade Foundation website, www.fairtrade.org.uk.

In support of its Fairtrade ethos, the Meeting Place will:

- Ensure that Fairtrade products are available in the Meeting Place Hubs, and that Fairtrade products are served at all meetings where possible.
- Raise awareness of Fairtrade and the benefits that it brings to producers in developing countries with volunteers and customers.
- Support the campaign for increased Fairtrade awareness and consumption in our community.
- Appoint a Trustee to keep the Fairtrade profile in view

GREEN HOUSEKEEPING

The Meeting Place aims to reduce its environmental impact by:

- Conserving resources such as energy, water, wood and paper which are scarce or non-renewable, while still providing a safe and comfortable environment for volunteering
- Reducing waste through re-use and recycling, and by using refurbished and recycled products and materials where these are available
- Avoiding the use of ozone depleting products and minimising the release of greenhouse gases, vehicle emissions and other substances damaging to health and the environment (for example, by purchasing only environmentally friendly cleaning products)
- Avoiding "single use" plastic where possible
- Educating, training and motivating volunteers to work in an environmentally responsible manner and to play a full part in developing new ideas and initiatives to improve environmental management
- Adhering to relevant legislation and regulations